

The Sudbury Savoyards Board of Trustees
Tuesday, December 11, 2007 – Meeting Minutes
7:30 @ SUMC (O'Reilly Room)

Attendees: Trustees: Andrea Roessler, John Gorgone, Ellen Simmons, June McKnight, Paul Sliney, Pat Kinney
Board Staff: Ed Fell, Theatre Liaison
Guests: Paula Moravek - Stage Director Yeomen of the Guard

Meeting Called to Order at 7:36 P.M. by Ellen Simmons Chairman

- 1) Consideration of Agenda
- 2) Secretary's Report (P.Sliney)
 - (a) General report – Voice Mail – One message – P. Sliney to call back.
 - (b) Approval of November 6 Minutes – Motion by Pat Kinney to approve with minor corrections, Second by June McKnight
 - (c) SavMinutes on GoogleGroups – Discussion on recommendation to have a Web Page with User Name and Password required. Subscribe with e-mail request to Secretary. Note to be included in Newsletter that the Minutes are available on the Web Site. Board consensus to proceed as discussed. Secretary to contact Webmaster to implement.
- 3) Treasurer's report (J. Gorgone) – \$21,718.64 Current balance as of 12/11/2007, credits were from the Craft Fair, Yeomen Patron and Ad Sales, Internal Sales, and Costume Rentals. Debits were Normal operations.
- 4) Staff reports
 - (a) Costume Rentals Chair reported for (J. Dallas) - Checks received from U. Conn. for \$201.50. - S.L.O.C. for \$93. - Brown U. G&S (hats rental) for \$80. -Belmont H.S. for \$87.50. And The Center for the Arts in Natick for \$107. Rental to Harvard-Radcliffe G&S Players went out on Nov. 24, and is due back after Dec. 22
 - (b) Theater Liaison (E. Fell) – Rental of School for Yeomen – Price negotiated to \$13,000. Attempting to secure a three year commitment on price. Motion to Approve \$13,000 School Rental Fee for 2008 Yeomen of the Guard by Andrea Roessler, Second by Pat Kinney – Unanimous Approval. \$3,000 deposit check to Theater Liaison. Additional conditions on our use – No entrance by our group until all students are out 3:00 PM or later.
 - (b) Church Liaison (J. McKnight) – No activity to report. Will follow up with Church Secretary to verify our schedule dates are booked.
- 5) Summer Show 2008 – Selection Committee report (E. Simmons) – List of potential shows distributed. Discussion that “Family / Audience Friendly” shows are desirable, one or two to be added. Director Letters need to go out soon. Directors List to be updated to support a mail merge, A. Roessler to provide Secretary with working copies for update. Secretary to request Letterhead File from Webmaster. Theater Liaison to check tentative dates for 2008 Summer Show.
- 6) “The Yeomen of the Guard”
 - (a) Producer's Report – Andrea Roessler -
Playbill \$1,155 in Ad Placements and \$970 Patrons.
Recruiting – Need a Publicity Team, have some offers to help but full team needed to support the show. Recruiting ongoing. See Cast, Orchestra, and Tech Pages for listing.
Discussion on Notice if School is Cancelled – we have NO admission to the building. Theater Liaison will be notified by School. Then pass to Producer, Directors, Cast Managers, and Webmaster. Cancellation Policy is on our Web Site.

Proposed Budget presented, estimates based on last year's show expenses and known increases in School Rent and other items. \$31,100 Income, \$27,090 Expense, Net \$4,010. To be update for approval at January Meeting.

- (b) Stage Directors report – Paula Moravek –
Publicity Photos taken of Leads, Set Design Floor Plan is in. Sound Plot provided by R. Olsen Sound Engineer – Director blocking leads to Plot. Concern by Stage and Music Director on lack of Altos in Ladies Chorus.
 - (c) Music Director's report (P. Moravek for T. Dawkins)
Concern on lack of Altos in Ladies Chorus.
- (7) Yeoman of Regard –

P. Moravek made a nomination for Yeomen of Regard.

Board entered Executive Session at 9:05 PM, Closed Executive Session at 9:26 PM

- (8) Other business –
Secretary requested Volunteer Note Taker for January Meeting.

Future Meetings - Tuesday January 8, 2008, Tuesday, February 5, 2008, March – Annual Meeting March 1.

Motion to adjourn by Pat Kinney second by J McKnight
Adjourned at 9:53 P.M.

Respectfully Submitted – Paul Sliney Secretary