

**The Sudbury Savoyards Board of Trustees**  
**Tuesday, October 2, 2007 – Meeting Minutes**  
**7:30 @ SUMC (Teachers Room)**

**Attendees:** Trustees: Andrea Roessler, John Gorgone, Ellen Simmons, June McKnight, Paul Sliney, Pat Kinney

Board Staff: None

Guests: Paula Moravek - Stage Director Yeomen of the Guard

Meeting Called to Order at 7:32 P.M. by Ellen Simmons Chairman

- 1) Consideration of Agenda  
Added items to Section 5 and 10
- 2) Change of Secretary – P. Sliney confirmed as Secretary. **Action** – Secretary to send e-mail to Web Master requesting change on Board Contact List.
- 3) Secretary Report (P.Sliney)
  - (a) General report – Voice Mail – low activity on Craft Fair.
  - (b) Approval of August 9 minutes – Motion by P. Kinney to accept, Second by J Gorgone. Unanimous vote
  - (c) September 4 minutes – To be revised and re submitted for comment.
- 4) Treasurer report (J. Gorgone) – \$19,913.23 Current balance as of 10/2/2007, credits were from the 2007 Summer Show. Debits were Normal operations and final Curtis School Payment. Treasurer plans to close the smaller of our two bank accounts and the funds consolidated into our primary checking account.

Treasurer reported that Mike Bromberg has rented our Makeup Mirrors to the Boston production of “The Women” for \$300. The mirrors may actually appear in the film.

- 5) Staff reports
  - (a) Costume rentals (J. Dallas) – No Report
  - (b) Theater Liaison (E. Fell) – Report by E-Mail – Yeomen Schedule submitted to the Fine Arts Scheduling Committee and we are “penciled in” for the dates and times.
  - (c) Church Liaison (J. McKnight) - Potential conflict at SUMC for parking on Yeomen Put In Day – Large Wedding at Church – Liaison will verify time for ceremony.
  - (d) Newsletter - Chair reported for (T. Powers) – Newsletters at printers last Monday, now in the mail and being delivered. Additional 100 copies to SUMC for archives and Craft Fair distribution.
  - (e) Second Trombone - Chair reported for (L. Martin) - Form for Set and Equipment Rentals which includes a Liability Release Clause has been developed.  
Discussion on requiring a Refundable Deposit for rentals. Board Consensus that \$200 Refundable Deposit was ok for the Charlie Brown Package.
- 6) Summer Show
  - (a) 2007 – “You’re a Good Man, Charlie Brown” - Producers’ report (J. Gorgone, for Producers) Producer presented an updated Budget Summary – Reflects refunds for materials returned and additional concession income. One invoice still outstanding.
  - (b) 2008 – Selection Committee report (E. Simmons) – Chair reported the Committee has been formed and includes E. Simmons as Chair, J. Gorgone, and one or both of the Ligue’s as members. First meeting in October – Review new criteria for Curtis School venue, discussion of potential shows.

- 7) 2008 "The Yeomen of the Guard"
- (a) Producers Report – Andrea Roessler -
- Producer and Graphic designer working on graphic for T-Shirts. Publicity Web Page sent to Savoyard distribution groups on 10-2. Producer will provide Sudbury Cable Channel with 2 ticket donation.
  - Ad swap with SLOC, Free ad with TCAN, One Playbill Ad in.
  - Vision meeting - Production/Technical Staff – set for 10/10/07 7:30 PM @ SUMC
  - A number of Technical Staff positions are currently open.
- (b) Stage Directors report (P. Moravek) –
- Director and Assistant provided Recent Article in The Sandwich Board with the VISION for the show. Director is working on Rehearsal Schedule. Need rehearsal accompanist.
  - Director has contacted Lucy Dean on costuming.
  - Discussion of who calls those NOT selected for auditioned roles. Consensus – Assistant director and/or Board Members.
- (c) Music Director's report (A. Roessler for T. Dawkins)  
Orchestra (34 members) - about ½ recruited with the remaining identified. Orchestra parts are in hand. Musical Scores are in final edit prior to printing.
- (8) Craft Fair 2007 (D. Roessler) - A. Roessler presented on behalf of D. Roessler.  
Web page will be out to Savoyard e-mail lists shortly. Publicity has been very good and the waiting list has a number of crafters.  
A number of volunteers are still needed to support the event.
- (9) EMACT – Membership fee – (E. Simmons) – Chair reported that the membership fee is now \$50 annually.
- (10) Other business –
- (a) Discussion on distribution of Board Minutes, for approvals as well as general membership. Consensus was:  
Draft to Board and Attendees for revision/comments  
Board Vote – Once approved send to Board Staff with attachments ,and SavMinutes List in PDF Form without attachments.
- Action** – Secretary to e-mail Stony Ballard and Webmaster requesting creation of SavMinutes Listing in our Google Groups.
- (b) 2009 Show Selection – Discussion on show history – **Action** – P. Kinney to provide listing of past shows by e-mail to the Board.
- (c) Yeomen of Regard - Discussion on potential candidates for 2008, deferred to November meeting.

Future Meetings - Tuesday, November 6, Tuesday December 11, Tuesday January 8

Motion to adjourn by A. Roessler second J McKnight.

**Adjourned at 9:20 P.M.**

Respectfully Submitted – Paul Sliney Secretary