

**The Sudbury Savoyards Board of Trustees**  
**Wednesday, April 16, 2008 – Meeting Minutes**  
**7:30 P.M. @ SUMC (O'Reilly Room)**

**Attendees:** Trustees: Andrea Roessler, John Gorgone, Ellen Simmons, Jon Saul, Paul Sliney, June McKnight

Board Staff: Janice Dallas, Costume Rentals,

Guests: Kiri Chetwynd, & Alessandra Kingsford, Newly Elected Trustees

Meeting Called to Order at 7:30 P.M. by Ellen Simmons Chairman

- 1) Consideration of Agenda
- 2) Secretary's Report (P.Sliney)
  - (a) General report – Voice Mail – Minimal Activity
  - (b) Approval of March 30, 2008 Minutes – Motion by Jon Saul, Second by John Gorgone - Approved
- 3) Treasurer's Report (J. Gorgone) – \$30,568.43 Current balance as of 4/16/2008, Credits from Yeomen of the Guard Ticket Sales and Donations. Debits are primarily Yeomen expenses. Note that the Final School rental Invoice will need to be paid. Yeomen Of the Guard actual to date: Income \$30,701.78 – Expenses \$24,792.04 (School Invoice Included), show proceeds are \$5909.74 - original budget target was \$4,400.00
- 4) Staff Reports
  - (a) Costume Rentals (J. Dallas) – Out: - Harvard Radcliffe G&S Players, Patience Uniforms & Dresses. - Arden Singers Delaware, Patience Uniforms. - Weston H.S, Police Uniforms + Helmets, Coming in: Newton Country Players – 1 Pr Boots. White Gloves Purchased for Rentals, 1 Dz. Large and 1 Dz. Extra Large. Discussion of Work Gloves for Put-in Take Down.
  - (b) Theater Liaison (E. Fell) – Chair distributed e-mail report provided by Theater Liaison. Yeomen – Final Fee Under discussion for Credit on Lost Evening due to snow. Utopia – Price is \$13,500 – based on same Schedule as Yeomen. Please see item (6-a) for Dates. A&OL – Application Submitted for show - , six performances, and approval received. The Fee will be \$2,345. The agreed dates are: Put-in July 19, Tech Jul 20 - 23, Dark Jul 24, Shows Jul 25, 26, 27 and Aug 1, 2 - Two shows on Aug 2, Strike Aug 3
    - Note the Dark date of Jul 24: we are currently NOT ALLOWED in the school on this date. If needed for tech or other reasons, we would have to add it to the rental for \$35 per hour.
    - This year, the rental will INCLUDE the Music Room directly across the hall from the Back Stage Left door for a Green Room. There is adequate room for costume racks and makeup tables. We will need to treat it nicely: they may have already waxed the floor for the school year, for example. Trashing it in any way may result in not being allowed to use it next year.
    - Tour: Pending Production meeting schedules, I expect to arrange a tour for the production team, and possibly the cast as well, for May or June.
  - (c) Church Liaison (J. McKnight) – Liaison provided a printed list of Information and suggestions for the Church Liaison position.
- 5) Summer Show 2008 –
  - (a) Producers Report (D. Roessler) – A. Roessler reported for Producer. Currently no Chair as yet for the July Float. Deadline is May 15. Arsenic & Old Lace (A&OL) – Recruiting

going poorly. K. Lague – Ticket/Box Office, Other positions still open. Publicity – Ad swaps in process, estimated \$300 to print the Playbill. T-Shirt color selection in process. Audition notices up on Theater 411 and in the Town Crier, .All references for information point to or website. Arts Boston submission in. Sign Boards in Process – N. McCormick

6) “Utopia, Ltd.”

(a) Show Dates to be submitted by Theater Liaison to the school for inclusion in 2008-2009 calendar. Put In February 14, 2009 – Tech February 15-19 - Shows February 20, 21, 22,26,27,28 – Strike March 1, 2009. Motion to approve by John Gorgone, Second June McKnight, Approved

(b) Director interviews – Interview Dates set as June 1 and 2 Evenings at SUMC (6 PM on). Secretary to mail invitations to the Directors List in the next two weeks. Note to exclude those who indicated Summer Shows Only.

7) Attic project (A. Roessler) - Week of April 19 (School Vacation) – Looking to clean and catalog contents. Saturday 19<sup>th</sup> Hrs 10-4, Sunday 20<sup>th</sup> 12-5, Monday 11 AM on. Costumes – J. Dallas & Paula Moravek volunteered to help with costumes.

8) Board officers, Staff – Discussion of Positions and associated Responsibilities for incoming board members and the 2008-2009 Board.

9) Other business – Proposed Procedure by Jim Ravan to Ensure Performance of Critical Roles tabled to May meeting.

Future Meetings Scheduled for: Wednesday - May 14, & Monday June 9

Motion to adjourn by John Gorgone, Second by June McKnight - **Adjourned at 8:36 P.M.**  
Respectfully Submitted – Paul Sliney Secretary