

The Sudbury Savoyards Board of Trustees
Tuesday, November 18, 2008 – Meeting Minutes
7:30 P.M. @ SUMC (Teachers' Lounge)

Attendees: Trustees: John Gorgone, Alessandra Kingsford, Andrea Roessler, Jon Saul, Ellen Simmons, Paul Sliney

Board Staff: Ed Fell, Theatre Liaison, - Janice Dallas, Costume Rentals

Meeting Called to Order at 7:30 P.M. by Ellen Simmons, Chairman

- 1) Consideration of Agenda

- 2) Secretary's Report (P.Sliney)
 - (a) General report – Voice Mail – Activity – 2 dropped calls.
 - (b) Approval of October 7, 2008 Minutes –Motion to approve by John Gorgone, Second by Jon Saul - Approved

- 3) Treasurer's Report (J. Gorgone) – \$22,700.34 Current balance as of 11/18/2008, \$4,583.50 in Credits- \$2,455.00 Utopia Patron and Playbill Ads, \$1,121.50 Craft Fair, \$957.00 Utopia Internal Sales, \$50.00 Costume Rental. \$2,898.67 in Debits – major items are \$637.50 A&OL School Rental, \$686.00 Utopia Shirts, and \$713.00 Utopia Scores. Noted that some Summer Show Reimbursement Checks are still un-cleared.

- 4) Staff Reports
 - (a) Costume Rentals - (J. Dallas) – IN- Connecticut G&S Society Helmets \$36.00. OUT – M.I.T. G&S Players Police Uniforms, - Brown University Dragoon Helmets.

 - (b) Equipment/Scenery Rentals (L. Martin) – No report

 - (c) Theater Liaison (E. Fell) – Application submitted to the School for Utopia. School requested schedule change for Sunday March 1 Takedown – would like us out by 2 PM as they have an Orchestra Performance and Master Class that evening. Liaison reply to School – This year only, yes it can work. Additional discussion Items – School Budget is tight for 2009. They may replace the Lighting Board at the school. Liaison working on Summer Show 2009 Schedule.

 - (d) Church Liaison - (A. Kingsford) – Schedule confirmed with the Church - Work Day December 6 (AM Basement, PM Hawes Hall). Note if Dumpster fills up – Savoyards Pay for disposal. Other Work Days Confirmed with the Church are December 13, and January 3 through February 13, also Strike March 1. Note December 9 Board meeting will be in the Teachers' Lounge.

- 5) Summer Show 2009 – E. Simmons – Discussion and review of potential Shows. Harvey, Crossing Delancey, Brighton Beach Memoirs, Southern Hospitality, Busybody, and Kindly Leave the Stage. Suggestion to list directors' call on Theater 411. Chair and Secretary to work out directors mailing for early December.

- 6) "Utopia, Ltd."
 - (a) Producers Report (A. Roessler) –Show is Cast – List on Savoyard Web Site. 31 at Auditions + 2 Understudy applications. No call backs were needed, ran smoothly. Need to revise Casting Questionnaire to include Phone Number. Audition Form to include E-Mail address. Two

under age minors at audition(s). Recommended review of Authorization Form and adjustment for age – contact information, etc.

Two Ring on October 26 – Good Turnout. Only 2 Scores left – have ordered 5 more. E-Mail out for Video Crew & Photographer.

Still Need a House Manager. Make-up -> Lanie Wish has stepped down. Jack Wickwire has said yes, with a conflict for the second weekend. Need a good team to support Jack Need accompanist for December 19 – Mike Bromberg will fill in. No budget information yet other than the school and \$350 for Make-up.

- (b) Directors' Reports (E. Knights, J. Ravan) – A. Roessler reported for Directors' – Chorus CD's are in process. Directors are having a good time and are happy with the group.

- 7) Craft Fair 2008 (D. Roessler) – E-Mail report - Final Budget Submitted. Income \$2,386.50 plus Donation of \$18.72 less expenses of \$395.22 = \$2,010.00 income Net.

- 8) Insurance Coverage – Property value estimates (J. Gorgone) – Plan to work on listing during January Tech Days and finish by May.

- 10) Main Show Selection for 2010 –
Board entered Executive Session at 8:55 PM, Closed Executive Session at 8:58 PM

- 11) Other Business - None

Future Meetings Scheduled for: - Tuesday December 9. And Tuesday January 6

Motion to adjourn by John Gorgone, Second by Jon Saul

Adjourned at 8:59 P.M.

Respectfully Submitted – Paul Sliney Secretary