

The Sudbury Savoyards Board of Trustees
Tuesday April 21, 2009 – Meeting Minutes
7:30 P.M. @ SUMC Choir Room

Attendees: Trustees: Kirsten Chetwynd, John Gorgone, Andrea Roessler, Ellen Simmons, Paul Slinye, Jon Saul

Board Staff: Ed Fell - Theater Liaison, Laurel Martin - Equipment/Scenery Rentals

Guests: Bill Fisher - Newly Elected Trustee, Joyce Isen

Meeting Called to Order at 7:38 P.M. by Ellen Simmons, Chairman

- 1) Consideration of Agenda
- 2) Secretary's Report (P. Slinye)
 - (a) General report – Voice Mail – Low Activity – Message Changed for Summer Show on April 7. Thank you to Kathy Lague and Debbie Crane for the change. Message from local Insurance Company – Secretary to return call.
 - (b) Approval of March 22 Meeting Minutes - Motion to approve by Kirsten Chetwynd, Second by Andrea Roessler - Approved
- 3) Treasurer's Report (J. Gorgone) - \$18,704.80 Current balance as of 04/22/2009, \$142.50 in Credits are Costume Rental \$100.00 and Utopia Internal Sales \$40.80. \$14,069.81 in Debits – major items are Utopia - LSRHS Rental \$10,000.00 - DVD \$1,540.00 – Police Detail \$1,296.32- plus other Utopia Departmental expenses, Remainder of \$358.25 total is Telephone-Postage-Supplies. Noted that approximately \$400 in checks is outstanding.

Utopia Limited 2009 Final Budget: Income \$27,719.42, Expenses \$25,527.91, Proceeds \$2,191.50.

- 4) Staff Reports
 - (a) Costume Rentals - (J. Dallas) – No report.
 - (b) Equipment/Scenery Rentals (L. Martin) – No activity
 - (c) Theater Liaison (E. Fell) – UTOPIA – all done – no school issues.

Summer show "Our Town" – School rates for custodians now at \$35.00 per hr – the revised estimate for Curtis School costs now at \$2,695.00. Rental fee may go down – suggested review of scheduled hours in mid to late June.

2010 Main Show "Princess Ida" – Confirmed rental price of \$14,000 for LSRHS per prior agreement. The fee for 2011 will require new negotiations. Also planning to investigate other possible venues for the main show

Suggestion/discussion on future consideration of what we might do to reduce our time in the school and cut costs.

- (d) Church Liaison - (B. Johnson) – No report.
- 5) Summer Show 2009 – Producers report (L. Martin, D. Crane) – L. Martin – Auditions scheduled for April 27 and 28 – callbacks on April 30. Notice on Theater 411 and our Web Site. E-mail blast to go out. Recruiting in progress – have 3 potentials for house manager. One of two needed for

lighting crew. Need stage manager. Fire Station reserved for sign, need graphic. Presented Directors vision for the show. Cast, including the Stage Manager Cast member to be in modern clothing. No costumes needed. Also little or no makeup required using (street) makeup only. Planning to have cast scattered throughout the audience and move to stage as needed for their performances. Looking for a very interactive production.

- 6) Main Show 2010 "Princess Ida"
 - (a) Producer recruitment – Andrea Roessler has agreed to be the Producer with Associate Producers John Gorgone and Paul Sliney.
 - (b) Directors - Stage Director – Kathy Lague has accepted.
- 7) Task Lists (P. Sliney) – Task List Chief duties have been passed by Kathy Lague to Paul Sliney. Working on document transfer and then subsequent updates.
- 8) Board Officers/Staff Discussion – Discussion of assignments for 2009-2010. Assignments to be made/confirmed at the May meeting.
- 9) Whole Foods Fundraising – Ellen Simmons received an e-mail from Janine Gauntt – Whole Foods supports local organizations with 5% contribution for specific day and if customers note they are a member of or support the group. Discussion on this as a fund raising opportunity. Chair to contact Janine for further action and application.
- 10) Other Business. – Ellen Simmons – Contacted by Martha Stone – Sudbury Schools Cultural Activities – interested in a 45 minute G&S song presentation in the fall, on a school day, at Haynes School. Need to canvass membership for those that may have time.
Laurel Martin – Contacted by Sudbury Emergency Response Coordinator – looking for Savoyards that would be willing to participate (as actors) in the fall 2009 drill (October weekend) for about 3 hours.

Future Meetings Scheduled for: Monday May 25, and Monday June 22.

Motion to adjourn by John Gorgone, Second by Jon Saul

Adjourned at 8:40 P.M.

Respectfully Submitted – Paul Sliney Secretary