

The Sudbury Savoyards Board of Trustees
Wednesday, September 23, 2009 – Meeting Minutes
7:30 P.M. @ SUMC (Teachers Room)

Attendees: Trustees: Kirsten Chetwynd, Laurel Martin, Bill Johnson, Ellen Simmons, Paul Sliney

Board Staff: Andrea Roessler – 50th Anniversary Chair, Princess Ida - Producer

Guests: None

Meeting Called to Order at 7:30 P.M. by Ellen Simmons, Chairman

- 1) Consideration of Agenda
- 2) Secretary's Report (P. Sliney)
 - a. General report – Voice Mail – Two calls, one forwarded to Jon Saul, Second- Inquiry – By Harvard Council on Aging – Do we offer free tickets to Seniors for Dress Rehearsals. Reply by Secretary with Senior discount ticket information. They would like to be on our Mailing list, contact information forwarded to the DB Mgr. and publicity.
 - b. Approval of August 24 Meeting Minutes - Motion to approve by Kirsten Chetwynd, Second by Bill Johnson - Approved
- 3) Treasurer's Report (J. Gorgone) – E-Mail report by Chair - \$21,058.33 Current balance as of 09/22/2009, \$200.00 in Credits for Craft Fair. \$1,731.66 in Debits – Our Town Sudbury Schools \$1,610.00, Telephone \$46.66, Utopia Props \$25.00, EMACT Fee \$50.00. Note - Outstanding checks amount to \$1,278.00 - Sudbury Public Schools \$735.00, Craft Fair \$200.00 and Our Town \$183.00.
- 4) Staff Reports
 - (a) Costume Rentals - (J. Dallas) – E-Mail Report by Chair – Inquiry for Patience helmets, shipping would be required, declined as helmets are fragile, and the rental fee is only \$2 each. Offered construction details if interested.
 - (b) Equipment/Scenery Rentals (L. Martin) - Charlie Brown set pieces out to the Framingham High School. Inquiry for Charlie Brown pieces – immediately after close of Framingham show – looking into timing, may not work out.
 - (c) Theater Liaison (E. Fell) – E-Mail report by Chair - Inquiry to Sudbury Schools if they have our check for Our Town, and if any changes are considered for next summer. No response as yet. Princess Ida –Per request of the P-Ida Production Team, have revised the proposed schedule for Feb 2010. The new schedule calls for Dark Night on Friday Feb 19 and opening on Saturday Feb 20. Rehearsals have been revamped to have only one per day, and Monster Sunday will be mostly tech time with a (possible) dinner and a single evening rehearsal.
 - (d) Church Liaison - (B. Johnson) – SUMC access; Liaison now has a proximity card for all doors all times. Keys provided for Craft Fair, and Equipment Rentals. Have four contractors to contact on Hawes Hall air conditioning. For the 50th Anniversary, considering options to include a fund raiser as part of the event. A. Roessler raised potential conflict on church schedule with Princess Ida Monday Rehearsals. Liaison to check with SUMC.
- 5) Summer Show 2009 “Our Town” – Producers report (L. Martin, D. Crane) –L. Martin – No change from prior months report – currently reconciling all remaining bills.
- 6) Main Show 2010 “Princess Ida”
 - (a) Producer report (A. Roessler, J. Gorgone, P. Sliney) – A Roessler – Recruitments: Nancy Powers – Co-Cast Manager, Ruth Griesel – Social Chair (looking for a co-chair), Lucy Dean - Costume Construction Chief, Rich Olsen – Sound Engineer, Jeanine Vitale – Cast Photo, Neil McCormick - Paint Chief, Shawn Whitaker – Videographer, Jamie Cobleigh - Ticket and Reservations Chief

Positions to be filled include: Publicity Chief, Playbill Chief, House Manager(s), Set Construction Chief, and Props Chief.

Graphic – Steve Malionek is working on it and coordinating with Stage Director on look and feel. Goal is to finalize it for the website and newsletter. Shirts – considering outsourcing for the printing, cost is reasonable. Newsletter – Tom hopes to have it in the mail by October 19, Stage Director providing information on Princess Ida.

Schedule – Changes to the show schedule for tech week were:

- Monster Sunday - eliminated the afternoon rehearsal and orchestra call, have only one rehearsal in the evening no orchestra. Monster Sunday Pot-Luck to be at discretion of Cast Managers and cast, as to whether it's held at all and/or location and time prior to evening rehearsal.
- Moved Opening Night to Saturday, eliminating a Friday Night show which was the significantly lowest house attendance of any.
- Made Thursday night the dress rehearsal and moved the “potential” Dark Night to Friday.

Hope Sudbury Telethon – requested annual donation of tickets for their auction.

- 7) Task Lists (P. Sliney) – Updated calendar to be submitted for posting by Friday 9-25.
- 8) Craft Fair 2009 (D. Roessler) – A. Roessler reported for D. Roessler – Now full with 35 crafters. There is a waiting list for Jewelry Crafters. Secretary assisting with name badges and Craft Fair Directory. Volunteer requests out – response to date has been slow.
- 9) 50th Anniversary (A. Roessler) – No report
- 10) Other Business. –
2010 Wayside Inn Longfellow Celebration (E. Simmons) – Chair to meet this weekend with Cindy Hall Koure, Director for the “Longfellow Big Read 2010”, to answer our questions on participation details.

EMACT – DASH Awards – A. Roessler – Awards were presented on Sept. 19. Gala Event with a full house. The Sudbury Savoyards congratulate Jack Wickwire for winning a DASH Award for Make-up and Hair Design in a Musical, for our 2009 production of *Utopia, Limited*. Congratulations also go to Janice Dallas and Shahn Knights for their nomination for Costume Design in a Musical, for our *Utopia, Limited*. EMACT Judging Period has been changed and is now July 1 to June 30.

Future Meetings Scheduled for: Wednesday, October 21, and Thursday, November 12

Motion to adjourn by Bill Johnson, Second by Kirsten Chetwynd
Adjourned at 8:31 P.M.

Respectfully Submitted – Paul Sliney, Secretary