

The Sudbury Savoyards Board of Trustees
Wednesday, April 21, 2010 – Meeting Minutes
7:30 P.M. @ SUMC (O'Reilly Room)

Attendees: Trustees: Kirsten Chetwynd, Ellen Simmons, Bill Fisher, John Gorgone, Laurel Martin, Paul Sliney

Board Staff: Janice Dallas, Costume Rentals, Andrea Roessler, Princess Ida – Producer, Ed Fell, Theater Liaison, Donna Roessler – On Golden Pond- Producer

Guests: Brad Amidon -Newly Elected Trustee

Meeting Called to Order at 7:35 P.M. by Ellen Simmons, Chairman

- 1) Consideration of Agenda
- 2) Secretary's Report (P. Sliney)
 - a. General report – Voice Mail – 3 messages – all spam. E-mail Request for a web site link exchange with allsitesdirectory.com – recommendation to not participate.
 - b. March 21, 2010 Meeting Minutes – Motion to approve by Bill Fisher , Second by John Gorgone - Approved
- 3) Treasurer's Report (J. Gorgone) – \$21,070.35 Current balance as of 04/21/2010, \$75.00 in Credits. Ida Internal Sales \$40.00, IDA Donation \$15.00, Costume Rental \$20.00. \$3409.39 in Debits. Major Items - Ida Police Detail, \$1,144.00, Video \$1,820.00, Domain Renewal \$65.00, Telephone \$46.23, remainder IDA expenses. Current Outstanding Debits \$72.01 Internal Sales Postage. Minor revision to Princess Ida Budget with all accounts closed, Total Proceeds from \$4,896.52 to \$4,879.51
- 4) Staff Reports
 - (a) Costume Rentals - (J. Dallas) – Out – Rivers Edge Players, Harvard Radcliff G&S Players, M.I.T. G&S Players. In - Janice Dallas \$20.00. Costumes out for Wayside Inn Reading and a show for a Senior Center (Donna Roessler)
 - (b) Equipment/Scenery Rentals (L. Martin) – No report
 - (c) Theater Liaison (E. Fell) - Princess Ida - Closed
On Golden Pond
 - Application has been submitted for the Curtis School. Schedule as previously presented. Mid June is the cutoff for Schedule Changes. School tour scheduled for 4-22-2010 8AM.Trial by Pinafore
 - Discussion on rental of LSRHS on hold until after Town Meeting in May. Override for LSRHS needs voter approval.
 - (d) Church Liaison - (B. Johnson) – Church Secretary has left, Experienced alternate filling in.
- 5) Main Show 2011 "Trial By Pinafore" (P. Sliney)
 - (a) Directors Solicitation – Draft Director Letter reviewed by Board. Discussion of Interview dates set for evenings of Sunday May 23 and Monday May 24 at SUMC. Review of Directors List letters to be sent to all except those interested in Summer Show only. Letters to be sent by April 30. Motion to approve by Bill Fisher, Second by Kirsten Chetwynd, Approved
- 6) Summer Show 2010 "On Golden Pond" –
 - (a) Producers Report (D. Roessler, E. Simmons) – D. Roessler. Show has Been Cast noted Audition notice on Theater411 drew new talent. Production Team – A Roessler recruited for Publicity, Dennis O'Brien as Stage Manager. Still need Props Manager, House Manager, Set Construction Chief, and Makeup. Working on roster.

- 7) Use of Facebook – Discussion of offer by Deede Bergeron to create and maintain an “Official” Sudbury Savoyards Facebook page. Motion to Approve and Appoint Deede Bergeron as the Page Manager by Bill Fisher, Second By Paul Sliney, Approved
- 8) 50TH Anniversary
 - a. Appointment of Coordinator – Motion by Laurel Martin to appoint Andrea Roessler as Coordinator, Second by John Gorgone, Approved
 - b. Report (A. Roessler) – Initial meeting last month – notes taken and distributed. Next meeting April 28.
Activities and concerns - Reunion Dinner – Donna Roessler Coordinator – Reunion Dinner and Show for the Sunday February 27 matinee. Cook Book in process. A Roessler has reviewed Playbills for past members .Discussion of funding and sponsorship needs and opportunities.50th Logo in process. Mr. Fisher has completed the conversion of all past show VHS Tapes to DVD's. 4th of July Float – this year's theme 1776 The Year it All Began.
- 9) Main Show Venue Search – (B Fisher) – Discussion and status - The vast majority of venues are unusable because they don't encourage outside groups. Besides Curtis and LSRHS, the two remaining leading contenders are Emerson Umbrella (in Concord center) and Marlborough Intermediate Middle School. Kathryn Denney and Joyce Isen have been contacting alternate venues in the towns bordering Sudbury. Current status is being tracked on a Google spreadsheet, link provided to the Board & Staff.
- 10) Board Officer Staff – Discussion of assignments – tentative for approval at the May Meeting, Treasurer – John Gorgone, Secretary – Bill Fisher, Church Liaison – Bill Johnson.
- 11) Other Business
 - a. Craft Fair (D. Roessler) – Deadline for applications was last Friday – Now Full and starting a waiting list.
 - b. Database Managers Report (P. Sliney) –Required Software, FileMaker Pro, installed on computer and Savoyard Database transferred from the Chetwynds.
 - o Entered and/or updated all Ida Orchestra members.
 - o Last Mailing had 79 returned items at \$0.44 ea – cost \$34.76. All items entered updated information as available. Mix was - Mail List Removal – No forwarding address 10, Changed address 34, Temporarily Away 35.
 - o Added 10 new names to the mailing list from Ida Lobby forms. Processed 2 removals and 2 Additions from Web site. Synchronizing the last used Directors List from 2008 with the Database.

Future Meetings Scheduled for: Tuesday May 18, June meeting date deferred to May.

Motion to adjourn by Laurel Martin, Second by Bill Johnson

Adjourned at 8:31 P.M.

Respectfully Submitted – Paul Sliney, Secretary