

The Sudbury Savoyards Board of Trustees
Thursday December 2, 2010 – Meeting Minutes
7:30 P.M. @ SUMC (Chapel)

Attendees: Trustees: Brad Amidon, Kathryn Denney, Bill Fisher, Bill Johnson, Laurel Martin, Kate Meifert
Absent: John Gorgone

Board Staff: Ed Fell, School Liaison; Andrea Roessler, Archivist; Paul Sliney, Database Manager;

Meeting Called to Order at 7:42 P.M. by K. Meifert, Chairman

- 1) Consideration of Agenda
- 2) 50TH Anniversary
 - a. Coordinator's report (A. Roessler) – The old Sudbury Savoyards videos have continued to air on Sudbury cable. A \$500 grant has been approved by the Highland Street Corporation thanks to Randy Divinski. Royston Nash has continued to exchange emails with Andrea about his role in the 50th Anniversary. A list of 200 Sudbury Savoyards has been drawn up to receive printed invitations. The cookbook will be going to press on December 12. It could still use more recipes for entrees.
 - b. Favorite G&S Contest issue (B. Fisher) – After discussion, the "Favorite G&S Contest" fundraiser will not affect future show selection.
- 3) Staff Reports
 - (a) Costume Rentals - (J. Dallas via email) MITG&SP has returned the *Patience* uniforms along with the \$214.50 rental fee. Costumes are currently out to the (Harvard) Early Music Society.
 - (b) Equipment/Scenery Rentals (L. Martin) – A Fireplace was on loan to the production of *Jekyll and Hyde* in Needham. It was returned on December 2. This was done as a swap rather than a rental.
 - (c) Theater Liaison (E. Fell) – LSRHS wants a full release from liability for our use of the Genie during *Trial by Pinafore*. Ed will be passing the agreement form past our insurance and legal teams before it will be signed. Once the liability waiver has been signed, the formal rental request will be submitted.
 - (d) Church Liaison - (B. Johnson) – The Sudbury Savoyard key distribution list was circulated. It was updated by the Board. The Baby Grand piano in Hawes Hall has a cracked frame and is unusable. We will be using the upright piano for now. Steve Malionek has the key for the thermostat in Hawes Hall.
- 4) Secretary's Report (B. Fisher)
 - a. General report – Both the phone line and the email address have had increased activity. All of it has been channeled to the proper people.
 - b. November 5, 2010 Meeting Minutes – Motion to approve by L. Martin, seconded by K. Denney. Approved.
- 5) Treasurer's Report (J. Gorgone via email) – \$17,386.42 current balance as of 12/2/2010. \$736.00 in Credits: *Trial by Pinafore* internal sales \$408.00. Costume rentals \$239.50. Lighting rental \$88.50. \$2,773.81 in Debits: *Trial by Pinafore* supplies \$50.00. Craft Fair \$176.00. Deposit for 50th Anniversary Brunch at Marlboro Country Club \$500.00. *Trial by Pinafore* copying costs \$33.96. Telephone Bill \$44.18. *Trial by Pinafore* and 50th Anniversary Postage \$176.96. *Trial by Pinafore* T-Shirts \$643.95. Newsletter \$1,148.76. \$147.47 in Outstanding Debits: Parade Flyers (OGP/Craft Fair) \$147.47.
- 6) Main Show 2011 – *Trial by Pinafore*
 - a. Producers' report (J. Gorgone and P. Sliney)

Auditions were heavily attended with over 100 people auditioning for the leads. The chorus now stands at 72 including 17 new adults and 6 new children participating. The first tech day will take place on December 4 and will be preceded by a tech meeting. The Playbill Advertising/Playbill Patron mailing has gone out. A mailing to the local retirement communities is set to go out later in December.
 - b. Contacts opt-out (B. Amidon) – B. Amidon will create an 'opt-out' form that will allow cast

members to prevent having their personal contact information displayed on the website. Their personal contact information will still be made available to key members of the production staff such as the directors, cast managers and the stage manager.

- 7) Bylaws amendment discussion (B. Johnson) – The Board discussed the updated wording of the 'large donation' bylaw change. The proposed amendment will be announced in the January newsletter and presented to the full membership for ratification at the annual meeting. Pro and con arguments will be offered with the motion. Motion to approve the current wording by K. Denney, seconded by L. Martin. Passed.
- 8) New Business
 - a. Summer show startup -- The availability of dates for the summer show at Curtis is tight, but still doable if we want to do a show this summer. Curtis needs people out of the school by the first week in August to prepare for the upcoming school year. Parks and Recreation is using 3 weeks in early July. Metrowest Family Theater also wants a week at Curtis. Because of the drain on personnel in support of the 50th Anniversary in May, the Board felt that the staff would be strained to also put on a summer show this year. Motion to not perform a summer show for 2011 by L. Martin, seconded by B. Amidon. Passed.

Future Meetings Scheduled for: Thursday, January 6, 2011 at 7:30 PM. Thursday, February 3, 2011 at 7:30 PM. Thursday, March 3, 2011 at 7:30 PM. Thursday, April 7, 2011 at 7:30 PM.

Motion to adjourn by L. Martin, Seconded by B. Amidon.

Adjourned at 9:32 P.M.

Respectfully Submitted – Bill Fisher, Secreta

Proposed By-Law Change
Sudbury Savoyard's Bylaws Update *
(for receiving/disbursing donations)

Old VIII.4 Section Disbursement of Proceeds
(replaced by updated VIII.4 Section)

Other articles/sections of bylaws remain unchanged

VIII Article: FINANCES

VIII.1 Section: Fiscal Year

The fiscal year of the Organization shall be May 1 to April 30.

VIII.2 Section: Income

Income is primarily from, but not limited to, the sale of tickets to the productions, playbill advertisements, patron / sponsor contributions, and whatever grants the Organization may receive.

VIII.3 Section: Dues

The Organization shall not assess dues.

~~***VIII.4 Section: Disbursement of Proceeds***~~

~~The proceeds of each production, minus a specific amount reserved for startup expenses for the next production, shall be donated to the SUMC for its Outreach Program.~~

VIII.4 Section: Disbursement of Proceeds

The net proceeds (income less expenses) of each production or event, minus a specific amount reserved for startup expenses for the next production or event, shall be donated to the SUMC for its Outreach Program. Notwithstanding the foregoing, the Board of Trustees shall have discretion, in the event of the receipt of large donations to the Organization, to set aside and invest funds to assure sufficient income to carry out the Organization's purposes in the future. These purposes include future startup productions/events and purchases of capital items.

XI Article: DISSOLUTION

Dissolution of the Organization shall be effective upon approval by a two-thirds vote of the general membership present at a Special Meetings called for such purpose. Upon dissolution, all assets shall be distributed to the SUMC.

**** Presentation of this bylaw update to the Sudbury Savoyards annual meeting, for the membership's consideration, was approved at the Sudbury Savoyard's Board meeting on December 2, 2010***

