

Sudbury Savoyards Board of Trustees
Meeting, October 18, 2011
O'Reilly Room, Sudbury United Methodist Church

In attendance: Brad Amidon, Kathryn Denney, Ann Ferentz, Bill Fisher, Bill Johnson, Katherine Meifert, Dennis O'Brien.

Board Staff: Janice Dallas, Andrea Roessler, Laurel Martin, Paul Sliney, Susan Elberger

1) Approval of August minutes: proposed by Brad Amidon, seconded by Bill Fisher
Approval of September minutes: proposed by Bill Fisher, seconded by Brad Amidon.

2) a) Treasurer report- (Brad Amidon) several small checks have been deposited, Brad distributed detailed treasury document.

b) Secretary's report (Kathryn Denney) changed message on phone line to announce auditions for Ruddigore.

c) Costume Rentals (Janice Dallas) Mass Theatrica returned their rentals from Iolanthe. SLOC "Yeomen of the Guard" rented a whole show's worth of costumes.

Raylynmore Opera Company "Pirates" rented police uniforms.

Request from MITGASP for "Sorcerer" in December needs a red jacket.

Request from Susan Caplan for a lute.

d) Prop/Set rentals (Laurel Martin) Tom Powers/Ed Knights borrowed barrel of apples. No rental contract "Present Players.

Prop rentals are tricky, because they are not categorized and it is not always obvious what is a prop, a set piece or a costume.

Spinning wheel is being borrowed by SLOC in exchange for their helping with costumes in Trial by Pinafore.

We are working on drafting a policy so that we can streamline our distribution policy.

Members of Sudbury Savoyards may not simply go to the attic and take things, but should instead bring all transactions to the attention of the Second Trombone (Laurel Martin)

Dennis will send an email to the general membership specifying the process by which a rental can be requested. Dennis will also contact Phil Drew of SLOC to make our policy clear. Laurel will meet with a small group consisting of Ann Ferentz and Bill Fisher to craft wording of our prop rental policy.

3) Craft Fair report (Andrea Roessler)

Donna and Andrea are finished organizing the Craft Fair. If someone else wants to take over this event, that is fine.

4) Main Show: Ruddigore

a) Producer's report: (Susan Elberger) 2-ring was successful, most staff has been found. Still in need of Tech Director, props, set construction chief, ad coordinator, make up design.

Laurel Martin will coordinate painting signs before auditions.

Red shirts & hoodies: We hope to make an accurate inventory list before ordering shirts to avoid oversupply.

Paul Sliney will make a sheet for auditions to let people sign up for size and type of shirt. Auditions on Monday, October 24 and Wednesday, October 26, 7:30-10 for the entire evening. Callbacks, if necessary, on October 29 from 10-2.

Andrea has been trying to advertise but many papers are not coming through. Action Unlimited and Trumpet Bray have run our ad.

b) Music Director's Report: (Katherine Meifert) Scores are on their way, will be picked up before auditions.

Rehearsal CDs will be made on request, for a fee, but mp3s of rehearsals will be posted to the website and online resources will be employed.

c) Stage Director's report: (Dennis O'Brien, associate director)

Dave Kay's set design takes advantage of perspective lines going out, flowers from ceiling, ribbons. In the second act for the portrait gallery, we will see not a full frame but the bottom of a picture with a large window.

Dennis is de facto Tech Director. Ron Dallas will help, others have said they would help.

Sound: Clear-comm system will need to be run, despite having "no sound person."

Videographer (Sean Whittaker) needs to be instructed about what is important, and is open to feedback. Dennis will communicate with him.

Someone hacked into our website gallery. Steve Malionek fixed this by installing up to date virus protection.

5) Future shows: Summer show choosing committee needs to begin work on that. We could do a play-reading as in 2011 or the director could propose a show to produce.

Kathryn Denney and Paul Sliney will get a letter out to potential directors, encouraging them to propose a summer show.

6) Annual report for church: will they ask us for it? We are "officially" part of SUMC when they are searching for a new pastor.

7) Future meeting scheduled for Wednesday, November 16 at 7:30.

Meeting adjourned at 9:21 by Katherine Meifert, seconded by Brad Amidon.