

Sudbury Savoyards Board of Trustees
Meeting Minutes
Wednesday, October 24, 2012
7:45 PM SUMC

Attendees

Trustees:

x	Randy Divinski	x	Bill Fisher	x	Dennis O'Brien	x	Peter Welsh
x	Ann Ferentz		Kate Meifert	x	Susan Schultz		

Board Staff: Susan Elberger, Producer, Gondoliers; Jim Ravan, Technical Director, Gondoliers; Ed Fell, School Liaison; Janice Dallas, Costume Rental Agent; Paul Sliney, Database Manager & Task List Chief; Andrea Roessler, Publicity Chief & Archivist; Laurel Martin, Second Trombone.

The meeting was called to order at 7:50 PM by Dennis O'Brien, Chairman.

B. Fisher moved to approve the minutes from the September meeting. Seconded by S. Schultz. Minutes approved.

Officer and Staff reports

- Secretary (A. Ferentz): A trickle of inquires about auditions are coming in, which the secretary is answering. Answering machine provides information about auditions.
- Treasurer (R. Divinski): *Post-meeting update: The net account balance as of 08 Nov 2012 was \$23,649.07.*
- Church Liaison (P. Welsh): No updates.
- Theater Liaison (E. Fell): Need to meet with director, tech director to make sure schedule meets all needs.
- Costume Rental (J. Dallas):
Calliope Theater is renting shirts for the current show (\$20 received)
SLOC is renting sailor shirts and scarves for the November production
Buttercup costume has been returned after Opera Comique shows this summer
Upcoming request from MIT G&S players for police uniforms for December production.
- Props and Equipment rental (L. Martin): No rentals
- Social Media Coordinator (D. Bergeron via R. Divinski): Facebook page layout was circulated. It now highlights the Gondoliers production and the Two-Ring. Deede plans to take photos at the Two-Ring and post them. She would like to talk to the stage director about how he would like to see social media used.

Gondoliers 2013

- Stage director (E. Knights via e-mail): Has sent audition notice to Brigadoon cast and is talking it up.

-Music director (K. Meifert via e-mail):

Kate has procured orchestra scores from Barry Singer. He requests a form so that he can write off the rental as a donation. Kate will follow through with him.
Beth Tringali has begun to recruit the orchestra, and is making good progress.
Kate is still recruiting pianists for auditions, but the rehearsal schedule is covered.
Kate has begun work on the ensemble rehearsal tools, which she is aiming to finish before the first rehearsal.

-Producer report (S. Elberger):

A preliminary budget was circulated.

The Two-Ring will be on Sunday, October 28th, 7:30 PM at the Powers' home.

T-shirt and hoodie orders will be taken from cast and orchestra before the bulk order is placed. This worked well last year and prevented us from having many leftover shirts.

Tickets – Decided to add a buy 10, get 1 free option to the ticket form. There will also be a \$2 off coupon in the newsletter, as there was last year.

Credit cards: Publicity and ticket order form will not advertise that we take credit cards. We can pilot using credit cards this year, perhaps via internal sales.

Square.com takes 2.7% of each charge.

Action item: **P. Slaney** will circulate updated ticket form to Andrea, Susan E., and Jamie Cobleigh for review.

Ideas about how to grow audience were discussed and were tabled for future discussion and possible implementation next year.

Sandwich board for auditions—**S. Schultz** will take the lead on this (vinyl logos plus text done by hand).

-Tech director (J. Ravan): Two tech meetings have been held during the last month and approximately eight will be planned before January. Work on the set plans is ongoing. Jim plans to attend rehearsals weekly in December to raise awareness of tech.

Attic Clean-up (rescheduled to Saturday, Oct 27th 10 AM-4 PM) (D. O'Brien):

The church has three concerns:

- (1) there is too much stuff in the attic for the building to handle—per Janice, Ron looked into this and it's fine;
- (2) central aisle must be kept clear—need to address during clean-up;
- (3) given the potential installation of solar panels in the future, we may need to move things.

Priorities for clean-up: All hanging items need to be stored, baskets need to be packed up, and aisle needs to be cleared.

Summer Show 2013

Last year director invitations were sent out in December, but no proposals were received until February. Savoy Club worked well last year and one possibility to consider is holding Savoy Club again next summer, if someone is willing to coordinate it.

There was discussion of whether the cost of Curtis Middle School was now prohibitive for us. Ed Fell will provide an update at the next meeting.

Ann Ferentz and Paul Sliney will coordinate the mailing.

Main Show 2014

Time to start considering. To be decided next month.

Yeoman of Regard

The trustees decided on the 2013 Yeoman of Regard award.

Next meeting: Tuesday, November 20th at 7:30 PM

Motion to adjourn by B. Fisher, seconded by D. O'Brien.

Meeting adjourned at 9:50 PM