

Sudbury Savoyards Board of Trustees  
Wednesday August 20, 2014 — 7:30 pm  
SUMC Chapel

Minutes

Board attendees: Dennis O'Brien, Chair; Susan Beckett, Secretary; Hersch Clopper, Treasurer; Sue Flint, Karen Powers, John Gorgone, Andrew Conway

Attendees: Andrea Roessler, Archivist; Susan Elberger, Patience Producer; Jim Ravan, Patience Director; Paul Sliney, Database Manager

Meeting called to order by Dennis O'Brien at 7:32 pm

1. Consideration of Agenda
2. Approval of July Minutes: Motion to approve by H. Clopper, 2nd: A. Conway, all approved.
3. Board/Staff Reports
  - a. Secretary report (S. Beckett): no news to report
  - b. Treasurer report (H. Clopper): Net balance is 23K. Highland Street Foundation sent \$500 check to SUMC directly. Check for \$1600 from proceeds of Broadway Cabaret has been given to Dennis for a/c donation.
  - c. Church Liaison (K. Powers): All rehearsal dates are on church calendar.
  - d. Theater Liaison (P. Welsh via email): will report in September. Jim R will also try and get into school to view stage area, etc.
  - e. Costume rental (D. Roessler): no report
  - f. Props and equipment rental (L. Martin via email): no activity
  - g. Newsletter Committee (A. Conway): Committee met on August 19th to finalize draft survey. Established date for prize drawing (at company meeting). A. Conway to facilitate prize drawing. Discussed options for online survey tool. Printout of survey form for use on Sudbury Field Day submitted for review, survey form was combined with mailing list sign-up form. Suggestion: collect only mailing and email information at Sudbury FD event and follow up with email survey. Action item: A. Conway to create email survey form using online survey tool. Action item: Andrew to create form for Sudbury FD event to collect email addresses and mailing addresses to be followed up with email survey.
  - h. Social Media (D. Bergeron): no update
  - i. Archivist (A. Roessler): Dallas Farewell all set. Savoyards to sing at 8:15. Action item: Dennis to send speech to Andrea.

#### 4. Patience 2015

- Producer (S. Elberger): Graphic completed, submitted for review, and approved for distribution. Positions: S. Flint will do internal sales; J. Gorgone and E. Simmons to be cast managers. Still looking for many tech positions. Request made to add Tech Director B. Chetwynd to Boardstaff email list.
  - Stage Director (J. Ravan): Happy to have graphic all set. Have stage plot, awaiting stage design. Starting to work on blocking as far as possible without final set design. Writing a program to facilitate blocking. Should be able to give rough blocking to leads by the time show is cast.
  - Music Director: no report
  - Tech Director (B. Chetwynd via Producer): First tech meeting Tuesday August 26th.
5. Sudbury 375th Field Day (A. Roessler): Have personnel for booth. Can play music. Still looking for way to play DVD. S. Beckett will bring TV/DVD player. Hersch offered to help set up AV. Patience poster will be ready. Will have archival DVDs to sell. Will display donation buckets. Will bring photo boards (depending on weather forecast).
  6. Barn Dance (D. O'Brien): Have consulted with Shetal and will submit an application. Suggestion: there is not enough time to put this together; therefore, we should cancel or postpone until next year.
  7. EMACT and Arts Boston Membership (D. O'Brien): Motion to approve by S. Beckett, 2nd: H. Clopper, all approved. Action item: S. Flint to research Stage Source membership.
  8. Hope Sudbury Telethon Donation (D. O'Brien): Ticket donation agreed upon. Need to decide 2015 ticket prices. Suggestion: \$24 adult, \$20 student/senior, \$15 children under 12. Dress rehearsal price \$15 for all. Motion to approve by D. O'Brien, 2nd: H. Clopper, all approved.
  9. Other business (A. Conway): Follen Community Church (UU church) in Lexington. They do a children's G&S show every year. Andrew has spoken to G&S group leadership to invite them to auditions/shows.
  10. Goldstar Tickets: Producer should decide if we are interested in using this service. Based on BosTix experience probably not worth it. Action item: S. Flint to research details.

Date for next board meeting set for Wednesday September 10th at 7:30.

Motion to adjourn at 8:46 by J. Gorgone, 2nd: H Clopper, all approved.