

Sudbury Savoyards Board of Trustees  
Thursday December 4, 2014 at 7:30 p.m.  
O'Reilly Room, Sudbury United Methodist Church

Minutes

Board attendees: Dennis O'Brien, Chair; Susan Beckett, Secretary; Hersch Clopper, Treasurer; Karen Powers, John Gorgone, Andrew Conway

Attendees: Andrea Roessler, Archivist; Susan Elberger, Patience Producer; Jim Ravan, Patience Director; Tom Powers, Newsletter Editor; Paul Sliney, Database Manager

Meeting called to order by Dennis O'Brien at 7:32 p.m.

1. Consideration of Agenda
2. Approval of Minutes. Motion to approve by J. Gorgone, second by K. Powers, all approved.
3. Board/Staff reports
  - Secretary report (S. Beckett): Nothing new to report
  - Treasurer report (H. Clopper): See report. Working with Pay Pal to change name on account.
  - Church Liaison (K. Powers): Nothing new to report
  - Theater Liaison (P. Welsh): All required LSRHS documents plus the 3K deposit submitted in mid-November and since verified. Arranged and attended preliminary site visit on 11/25 for TD, SD, Producer, SM, and choreographer.
  - Costume rental (D. Roessler): Will be shipping yeoman costumes to Maine.
  - Props and Equipment rental (L. Martin): T. Powers has returned borrowed doors.
  - Newsletter Editor (T. Powers): Need decision on format for next newsletter. Decided to continue with print postcard-style newsletter.
  - Communication Committee update (A. Conway): Survey update: 66 responses, winner (Art Dunlap) chosen and notified. Printouts of survey responses distributed. Most respondents OK with e-newsletter, most interested in news about productions and auditions. Most respondents like printed card for show announcement. Committee meeting 12/11. Action item: P. Sliney will provide mailing list names and associated email addresses.
  - Social Media: No report
  - Archivist (A. Roessler): Group of Savoyards will sing at Hosmer House; George Berry passed, card sent on behalf of group

#### 4. Patience

Producer report: Tickets, posters, and business cards will be back from printer on Monday.

- Iain Kilty will be outside ticket chief.
- Reminder to use church's tax exempt certificate for all purchases.
- Training day schedule/announcement to be posted by TD.
- Resolved company communication on how to print calendar.

Other Patience updates: Playbill ad mailing has been sent. Four ad swaps have been made. Shirts have been received, 26 shirts were presold, a total of 51 were ordered overall for internal sales.

Stage Director report: Need input on aspects of show to keep off social media. SD: Just frontpiece, will consider and determine if anything else.

- Working on blocking, some concern with changes in chorus size.
- Working on mic plots
- Choreographer will be at 12/3 rehearsal. SD and choreographer will meet Sunday 12/7 to go over plans for movement/dance and who will direct movement/dance in each scene. Suggestion: post rehearsal videos for cast (for practice).
- Will fill in details of rehearsal schedule for January and February soon. Suggestion: schedule both men and women for Friday rehearsals.

Music Director report: No report.

Tech Director report: No report.

5. Cellar Storage (K. Powers). K. Powers has reached out to K. Meifert to get a response to questions about storage issues. Still waiting on church to answer questions about the basement (and attic) storage issues.
6. Summer show (J. Gorgone): Selection committee report. Committee has read all plays and liked all four; also checked to see if any other local group was going to be performing them, no issues found.
  - Director letter (S. Beckett): Add line in letter to prescreen other show choices. Change order of paragraphs. Committee will make prescreening decision prior to setting up interviews. Action item: J. Gorgone will send play names, S. Beckett to update letter, route for approval, and send out.
7. Pirates DVD update (H. Clopper): H. Clopper has master DVD to be duplicated and will order 50 in paper sleeves as replacements and 50 in plastic cases for sales. Action item: H. Clopper to make backup DVD master and QC DVD before shipping to master DVD to duplicator. E. Fell has 3 sales that should get the new DVD when ready.

8. Other business (H. Clopper): Church has savings investment accounts that get better interest. We could potentially keep our capital funds there to get better return. Action item: H. Clopper to pursue and get more information.

Next meeting Thursday, January 8

Motion to adjourn at 8:55 by J. Gorgone, second by H. Clopper, all approved.