

Sudbury Savoyards Board of Trustees  
Monday May 4, 2015, at 7:30 p.m.  
Chapel, Sudbury United Methodist Church  
Minutes

Board attendees: Susan Beckett, Secretary; Hersch Clopper, Treasurer; John Gorgone, Sue Flint, Andrew Conway, Karen Powers, Susan Elberger

Attendees: Jim Ravan, database manager; Andrea Roessler, archivist; Peter Welsh, school liaison

Meeting called to order by S. Beckett at 7:38 p.m.

1. Election of Board Officers and Staff

Nomination of S. Elberger for the position of Chair, all approved

Nomination of H. Clopper for the position of Treasurer, all approved

Nomination of S. Beckett for the position of Secretary, all approved

Nomination of K. Powers for the position of Church Liaison, all approved

2. Consideration of Agenda

3. Approval of annual meeting and April minutes: Motion to approve S. Elberger, seconded by J. Gorgone, all approved

4. Board/Staff reports

- Secretary report (S. Beckett): Replies from director invite: see below. Stagesource membership renewal notice received via voicemail.
- Treasurer report (H. Clopper): Not doing as well financially as last year, would like to do some long range planning. Would like to archive treasurer records from past two shows.
- Church liaison report (K. Powers): Nothing new to report
- Theater liaison report (P. Welsh): Finished up with school. Have put in reservation for next year.
- Costume rental report (D. Roessler via AR): Rental revenue \$550. NEGASS, G&S of ME, Town of Clinton, and J. Nitzschke
- Props and equipment rental report (L. Martin via email): No new activity
- Newsletter/communications report (A. Conway): Have signed up for Mail Chimp; have shared band's site as an example of document database/repository.
- Social Media (No report)

- Database master report (J. Ravan): Have gotten download of current Filemaker database from P. Sliney, have sketched out new database structure. Seeking input for new fields, capabilities to be included. Suggestion: include backup plans.
  - Archivist report (A. Roessler): Sent sympathy card to T. Frates and get well card to D. O'Brien.
5. SUMC attic and cellar remodeling plans
- Attic Plans—flooring installation: Awaiting direct confirmation from SUMC for go ahead. Suggestion: call to confirm. Action item: H. Clopper will call.
- Long Cellar: Need to move things away from the walls. Action items: K. Powers to coordinate, will ask L. Martin and B. Chetwynd to advise.
6. SUMC Financial discussion
- Meeting scheduled 5/7 with Tom Davis and Pastor Joel from SUMC. H. Clopper has put together a summary report of last 5 years. S. Elberger, K. Powers, H. Clopper to attend.
7. Summer show—plans and discussion:
- Director set: Harriet Friedman
  - Play selection: Mostly language issues with Harriet's suggestions, need to select show this week, have reviewed all but *I Hate Hamlet*. Suggestion: vet IHH by Thursday and reply to Harriet.
  - Producer selection: S. Elberger has volunteered. Will confirm with HF.
  - Website: will need to be updated once show is selected and to announce auditions
8. The Sorcerer:
- Two replies from director invite: one music director candidate; and offer of score, orchestra parts, and supplemental music for *The Sorcerer* from D. Larrick.
  - Director invitation has been posted to website, Stagesource. Action item: S. Flint to send to Theater 411, announce list, and Facebook.
  - Producer recruitment should also begin immediately. Suggestion: post this to Stagesource, FB, Theater 411, website.
  - Suggestion: Consider eliminating open dress rehearsal to save on school rental.
9. UMCOR Donation for June: Table until next meeting (after financial meeting on 5/7 with SUMC).
10. Other business

- Motion to renew Stage Source membership K. Powers, seconded by S. Beckett, all approved.
- A. Conway has heard concern for group regarding summer show cancellation. Suggestion: replace show cancellation notice on website ASAP.
- A. Roessler suggestion for thank you to outgoing chair. Suggestion: gift. Action item: S. Elberger.
- S. Flint has found a costume database in the tech repository. Action item (S. Flint): evaluate usefulness and possibilities for updating.

Next meeting date: Thursday June 4th at 7:00 p.m. \*\*Note change in time\*\*

Motion to adjourn 10:10 p.m., seconded by A. Conway, all approved