

November 20, 2018 at Laura Jacobson's house

Attendees:

Tom Powers
Mike Lague
Karen Powers
Brad Amidon
Laura Jacobson
Brendon Chetwynd

Meeting commence: 7:43pm

Agenda presented.

Tom spoke with Andrew Conway about google docs

Minutes Oct 4 meeting approved.

Mike Lague told us about Bill Kuhlman's memorial service: December 29 in Needham. Formal part in church, luncheon afterward. Kathy Lague is handling the RSVP for the Savoyards. Prepare a statement to be read at the service, sing "Hail Poetry". Will approach Andrea about writing a speech.

Andrea Roessler has sent a card to the Gouillart family in Laura's memory.

Tom talked about committees stepping on each other's toes.

Discussed trying to figure out the responsibilities of the committees and the individuals.

Trustees terms.

Ending 2019:

Laura
Tom
Susan

Ending 2020:

Brendon
Jim
Karen

Ending 2021:

Brad
Ellen
Mike

Brad will forward this information to Steve M. to be put on the website.

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Committee reports:

A&F -- has not met since last board meeting.

donations: \$1125, \$75 membership check, \$200 from Southgate. \$100 in PayPal donations

\$1425 dev income.

\$5000 from [redacted]

\$5000 stock pledge from [redacted]

32 people at the concert on Nov 18, 2018 \$372

A&F needs to start thinking about next year's budget

e-mail reports from Susan about program and planning committee

programs included Graham's report on Yeomen

developing a draft lease for the tech spaces

Program thing: Albert Lapaige. Actor who did Christmas Carol at Wayside Inn for 10 years. He wants to hand it over to someone, and offered to us. He was involved with "A place to turn" (food assistance), and this led him to us. We can continue the program, raise money for food assistance. He takes a cut, Wayside Inn directs some money, other gets distributed.

Tom will meet with him in December. Tom is going Dec 8, Kathryn on Dec 7? He will introduce them to the Wayside people.

If we take this on, we should build the infrastructure to make sure we can do this into the future.

Location:

Bartlett's is agreed to for tech space. Hope to sign on the bottom line very soon.

Communication: still going forward on website design. Sue F, Roberta, Steve M.

Development committee:

See report

non-cash \$5000

donations of \$1125

pledges on the order of \$3000

a discussion ensued on whether people should be acknowledged (public, anonymous, etc.)

Kathryn intends to have outreach performances every two months

Karen and Mike talked about whether these outreach concerts fall under programs or development.

Cultural council: 13 mailed out. 3 responses. 2 denial (Hudson, Wayland). 1 wanted more information. (Acton/Boxborough)

Corporate sponsors: Hersch is making a brochure.

Gala Dinner

Tom and Kathryn had a 40 minute phone call.

A discussion about how fund raising should be allocated:

The development committee will raise money. The show will sell tickets.

Kathryn proposes calling all funding development.

Shows patron funding is considered "done".

talk about what it is to be a trustee.

What are the individual chores that each trustee should be doing.

Certificate of solicitation expires on December 15, 2018. We should check on this.

Need to talk about membership.

We needed to get an insurance binder to show we had insurance.

We will try to meet in December. A doodle poll will be sent out.

Tom proposes to conclude the meeting.

9:52pm meeting adjourned