

Sudbury Savoyards Board Meeting - 4 April 2019

Attendees: Tom Powers, Mike Lague, Brendon Chetwynd, Ellen, Kathryn, Karen, Laura, Brad

Meeting called to order @ 7:39pm

Request for additions to Agenda: None

- Minutes: 5 March 2019, Executive Session 5 March 2019, 25 March 2019

Motion to approve minutes of 5 March - 1st - Karen, 2nd - Ellen - Unanimous

Tom: Stagesource Membership discussion - Membership renewed, We should examine our memberships...

Mike: Are we an artsboston participant? Generally we don't know.... In conjunction with CC grants, we want to make website more compliant. Laura remembers a minful decision to not renew. It would not hurt to take the logo off the website.

Treasurer Report - Update on Profit & Loss and Balance Sheet - Does not include Teradyne stocks

Current balance, \$37622.65 + ~\$6k of Teradyne Stock

Revenue vs Expense Breakdown - Revenue \$42575.45 (+ \$6k teradyne stock), Expense: \$33972.24

We are near the \$50k treshold...

Tom: Company Credit Card?? I reminded all about our previous experience....

Tom: Post-dated reimbursement checks??

Tom: Fiscal 2020, no planning yet

Brendon: Question/Disucssion about the BoT being the A&F committee? General discussion, no action.

Review of Yeomen Debriefing - Chairman's survery is current on the google drive

Mike/Kathryn - Can we find out who would like to co-produce with Graham? Someone is the chairman's survery said yes....

Devleopment - Gala planning and other things. We have a deposit on the Wayside Inn Ballroom (small room upstairs). Finalized performer calendar? We did ask the

performers to pay as a guest, cover food, or none at all. \$50 - Light fare and dessert. ~20 performers leaving space for 40 patrons. Donna is handling coordination of gifts.... General discussion about the Gala. Dennis will be the MC. Gala is 14 June 2019.

Cultural Council - Starting reimbursement process. Discussing what forms to fill out. Brad will supply Mike and Kathryn the necessary executed forms. Comments about having our website properly reflect that we are supported by the MCC (Massachusetts Cultural Council)

Programs - What is the status of the Program committee given Susan's departure? Development vs Programs?

Mike: Initial proposal grooming and selection... Outreach, coordination of group of performers, etc.

Brad: Development committee identifies the need/desire to an event, turn over the execution to the Program Committee.

Ellen: We need a budget for items?

Tom: We need some ground rules in place... we do not want to default to Kathryn doing outreach, show, etc.

Brad: If an activity anticipates "break even" or better, then we will not quibble over details.

Tom: Who is the programs committee now? Kathryn, Laura, Tony, Karen, and Jim

Ellen: In a given year, a given committee has received a budget in a prior year if that committee made plans what to do. They made the plans, created the budget, submitted, and approved. Committees then execute to that plan. However, if an opportunity presents itself, then committee can bring it to the board to suggest that idea. If the planning in the year before, the event did not go as expected the board is informed. Do we get this money to pay this bill?

Mike: They work with a certain amount of \$\$\$ and come to the board if they exceed.

Karen: Is there a way for non-board members to email the board? Response: There are some addresses already on the web page.

Tom: Summer show?

Kathryn: Auditions next week (two people on the team - Kathryn, Jake,.. Davin doing lights & sound). Publicity? General discussion about 12 Angry Jurors publicity.

Concern about Stage Manager (they don't have one). Ask for bi-weekly status meetings.....

Tom: Time to start thinking about trial-by-pinafore.... Programs committee

Karen: When the program committee meets, should we solicit producer before directors? Program committee needs to meet and elect chair

Tom: Annual Meeting: Contested field - Tom, Andrew, Lindsey, Mark About

Nominating Committee: Tom and Andrew are running, I offered to help Mike (so he and I are the nominating committee).

Make sure you are aware that you need to be a member 30 days ahead of time.

May 18th is the cutoff date for eligibility.

Ask Randy for his latest list from Yeomen as to membership... and send to Brad.

Tom: His note about membership, followup on Andrew's presentation about our information management problem through Google Suites, Tom's email and link on Andrew's 8 page summary (powerpoint by Andrew). Techsoup

Motion to Adjourn Open Session @ 9:43pm - 1st Karen, 2nd Brad - Unanimous