

8TH ANNUAL FALL CRAFT FAIR
Saturday, October 9, 2010, 9:30am-3:30pm
Sudbury United Methodist Church
251 Old Sudbury Road, Sudbury, MA 01776
A Benefit for The Sudbury Savoyards

Space Fees: Large (10' wide space) \$40.00 (plus \$10 registration fee) = \$50.00
Small (4' wide space) \$25.00 (plus \$10 registration fee) = \$35.00

There is a \$10.00 registration fee to cover all printing, advertising, and set-up costs. The space fee is tax deductible, as it will be donated to world hunger relief. If you need to cancel for any reason, please notify us immediately. We expect to have a waiting list of crafters. The fees are non-refundable. If you are sharing a large space with another crafter, each of you must pay the \$10 registration fee.

You must provide photograph(s) of all of your craft(s), along with a description and price ranges. No craft will be allowed if it isn't represented in your photos. Crafts must be hand made, or if not, have been added to or embellished by hand (i.e. wooden items that have been purchased but you have decorated). If possible, please provide a photo of your complete display. Photos will be returned to you at the fair. **NO commercial products will be allowed.**

Tables must be covered to the floor on three sides. All boxes and inventory must be stored under your table. You are responsible for your own table coverings. The Sudbury United Methodist Church and the Sudbury Savoyards are not responsible for any damages or theft of your craft or space. We will do our best to accommodate any space requests on a first come basis.

Set up times are Friday, October 8th from 5-8pm (NO early birds) and Saturday, October 9th starting at 7:00am. Volunteers will be on hand to help unload your vehicle and carry your merchandise to your space. You must be present and completely set up by 9:15am as the fair will open promptly at 9:30am. Once you have unloaded your car, please park in the right hand side of the parking lot (in front of the sanctuary). Please leave parking in front of Hawes Hall for the public.

Flyers will be available for you to hand out and mail to your friends. The fair will be well publicized around Sudbury and other local towns, as well as in newspapers, stores, our newsletter, and on our website. Information, applications, flyers and handouts will also be available on our website at www.sudburysavoyards.org.

You must have your table staffed the entire day. Volunteers will be available to watch your table for restroom/lunch breaks. You must stay set up until the fair closes at 3:30PM. Volunteers will again be available to help you.

The Savoyards also host a Bake Sale table, and would like to request each crafter donate a home-made baked good for sale. All proceeds from the Bake table go directly to World Hunger Relief. Please bring your baked item with you when you set up, along with a list of ingredients.

As a result of our previous fairs, The Sudbury Savoyards have been able to donate over \$10,000 to World Hunger Relief.

Complimentary coffee, tea and pastries will be available in the morning. Lunch will be provided by the Savoyards. A menu and name badges will be in your registration packet.

Deadline for submitting your application is **April 16, 2010**. Please feel free to contact us if you have any questions. Acceptance letters will be sent out by early May.

Please fill out your application completely, enclose a check made payable to **The Sudbury Savoyards**, and send to:

Donna Roessler/Craft Fair
159 Pleasant Street
Framingham, MA 01701
Home Phone: 508-628-9772

Crafters can also email their application and photos to donnarslr@rcn.com

Sincerely,

Donna and Andrea Roessler
Co-Chairs

APPLICATION (Please print clearly)

THE SUDBURY SAVOYARDS FALL CRAFT FAIR Saturday, October 9, 2010 9:30am – 3:30pm Sudbury United Methodist Church

Name _____ Business Name (if applicable) _____

Address _____ Town _____ Zip Code _____

Home Phone # _____ Email address _____ Website (if any) _____

Work Phone # _____ Names of others staffing your space _____

Please describe your craft(s): _____

Price Range: _____

Space(s) requested: 10' wide _____ Do you need a table? Yes ___ No ___

(approx. 6' deep) 4' wide _____ Table sizes 8' x 2.5' _____ 2.5' x 2.5' _____

Do you need a wall behind your table? Yes ___ No ___ *Please request wall if you use free-standing display racks over 4' tall.

Do you need an electrical outlet? Yes ___ No ___ (Crafters must supply own lighting and extension cords)

Chairs will be provided for each space as needed.

Would you like flyers mailed to you? ___ If so, how many? _____ (Will also be available on the Sudbury Savoyards website @ www.sudburysavoyards.org)

Name of your local newspaper _____

Do you plan to set up on Friday? Yes ___ No ___ Saturday? Yes ___ No ___

I will donate a home-made baked good to sell at the bake sale table Yes ___ No ___

If so, what type of item(s) _____ (Please bring with you when you come to set up.)

10' space = \$40.00 (_____)

4' space = \$25.00 (_____)

+ registration fee = \$10.00 (_____)

Make checks payable to:

The Sudbury Savoyards

Amount Enclosed: \$ _____

**Please keep the first two pages for your own reference. Return this page with your check to the address listed on page two.

I have read and agree to the guidelines listed.

Signature

Date